COMPUTER SCIENCE/APPLICATION STREAM (BCA/BSC-CA/CS, MCA/MSC-CA/CS, PGDCA, DCA, 'O' & 'A' LEVEL/DIPLOMA CERTIFICATE)

Syllabus according UGC/AICTE/NCT Delhi/NCVT/SCVT/Trust ACT

$1^{st}/3^{rd}/5^{th}$ Sem Duration

> **July-August – Complete your syllabus 30%**
>
> **September-Oct- Complete your syllabus 40%**
>
> **Nov-Dec- Complete your syllabus 30%**

2nd/4th/6th Sem Duration

> **January-February- Complete your syllabus 30%**
>
> **March-April- Complete your syllabus 40%**
>
> **May-June- Complete your syllabus 30%**

Activity 1. Typing (Hindi, English) speed approx 25-35 WPM.

Activity 2. English Speaking/ Business Communication/ Interview Preparation/GD.

Activity 3. Visit related workshop/Factory

Activity 4. Business correspondence in English/Hindi like as official letter, Business letter, Reminder, Short massage, Tender.

Activity 5. Accounting work with Tally GST.

Activity 6. Digital Marketing like as Social sites operating (Facebook, twitter, Instagram etc) , Youtube chanel, Canva Application, Voice Calls, Broadcast, Online meeting, Whatsapp, Email, Bulk Massage, Telecommunication etc.

Activity 7. Project work according syllabus like as Web development, Application development, Software development (Query solving, Billing, Stock Management etc).

For more details- 8299137884 Class Management.